

CARL SANDBURG COLLEGE

(521st Meeting)

Regular Meeting – March 23, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, Thursday, March 23, 2000, at 7:00 p.m.

ROLL CALL: Present: Mrs. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Mrs. Gayla J. Pacheco, Secretary
Mr. Thomas H. Colclasure (arr 7:04 p.m.)
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Others: Dr. Donald Crist, President, and Ms. Nola Briggs, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Mrs. Diana Billeter, Mrs. Lorraine Crawford, Mrs. Robin DeMott, Ms. Carol Gronewold, Ms. Carol Kreider, Mr. Wes Martin, Mr. Steven Norton, Mrs. Gerry Scherer, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Ms. Lori Sundberg, and Mr. Michael Walters. Faculty: Mrs. Mary Robson, Faculty Representative. Support Staff: Ms. Cathy Peterson, Staff Representative. Others: Representatives of the media.

Consent Agenda Items: Mr. John H. Huston moved and Mr. Bruce A. Lauerman seconded approval of the following items under the Consent agenda:

- minutes of February 24, 2000, meeting of the Board.
- a one-semester sabbatical leave for Dr. James McCurry for the 2000 Fall Semester.
- resignation of Ms. Sondra Plowman, Allied Health faculty member, effective June 30, 2000.

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- employment of Ms. Lauri Wiechmann for a full-time, tenure-track Dental Hygiene instructor/coordinator position, reflecting a Master's Degree, 11 years of experience, at a salary of \$36,510 effective with the 2000-2001 academic year.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

FINANCIAL REPORTS: Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

BILLS FOR APPROVAL: Mr. John A. Kraus moved and Mr. Thomas H. Colclasure seconded approval of the March 2000 bills as presented.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

Premier Partner: Mr. John A. Kraus moved and Mrs. Gayla J. Pacheco seconded approval of the standardization of centralization of PC computer purchases by selecting DELL Computer Corporation as the College's premier partner effective April 1, 2000.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

Collage Software: Dr. D. Wayne Green moved and Mr. Thomas H. Colclasure seconded approval to purchase the Collage

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Software product from Net Objects, Inc. of Evanston, Illinois, in the amount of \$25,000 with \$10,000 to be paid in April 2000 and \$15,000 to be paid in July 2000.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Extension of President’s Contract:

Dr. D. Wayne Green moved and Mr. Bruce A. Lauerman seconded approval of a one-year extension (January 2004) of the President’s contract.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

President’s Report:

Dr. Donald Crist reported that he intends to have the Board polled concerning the needed date change for the May Board meeting as a result of budget timelines. He also said that the April Board meeting would be in Bushnell. Dr. Crist said that CSC has been approached by the University of Illinois at Springfield concerning developing an agreement where CSC students could transfer to the U of I for the purpose of obtaining their Bachelor of Arts Degree. He said that U of I has chosen four community colleges to work with in their effort to promote online instruction. He also said that May 10 is GED graduation and May 11 is the regular CSC commencement with Dr. Ray Taylor, President of the Association of Community College Trustees, as the speaker. He also mentioned that former Governor Edgar will visit CSC, the ETC, and the CME on April 12; that the Sandburg Days Festival will be April 13-15; and that the North Central Self-Study is nearing completion with the visit scheduled for Fall 2000. Dr. Crist said that the Marketing area received an award at the NCMPR Conference, and he wished Mrs. Gayla Pacheco a Happy Birthday.

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- Director of Staff Services Report: Mrs. Gerry Scherer thanked the Board for visiting the Copy Center and acknowledged the CSC maintenance staff and Mrs. Terry Tiller for their work in this effort.
- Director of Marketing and Public Relations Report: Mrs. Robin DeMott introduced Ms. Alison McGaughey, the new Register-Mail education reporter, and Ms. Shannon Krystosek, from WGIL/WAAG. Robin mentioned that Mrs. Janis Meyers, Marketing office, received a gold Paragon Award in the brochure/flyer category for a flyer she did for the Galesburg Civic Art Center at the National Council for Marketing and Public Relations (NCMPR) Conference.
- Dean of Technology Services Report: Mr. Samuel Sudhakar said that touch-tone registration is in place and will start with registration for Fall Semester on April 24 and that the target date for web-based registration is September 1, 2000.
- Director of The Branch Campus Report: Ms. Carol Gronewold welcomed Ms. Alison McGaughey, Register-Mail, who is from Carthage.
- Dean of Community and Extension Services Report: Ms. Sherry Berg said that the College hosted a program on the Freedom of Information Act and that a tape is available.
- Director of The Extension Center Report: Mrs. Lorraine Crawford said that she is looking forward to the April Board meeting in Bushnell.
- Director of CABI/ETC Report: Mrs. Diana Billeter said that the George Washington Gale Scholars would be spending a day at the Educational Technology Center.
- Faculty Representative Report: Mrs. Mary Robson reported that Mr. Tim Krause said that the Mortuary Science dinner/dance attracted over 70 people with \$2,800 raised in scholarships for students. She also said that Mr. Ted Mottaz reported that Ag Day attracted approximately 700 fourth graders. Also, that Mr. Larry Wright and Mr. Mike McKelvey attended the 49th annual automotive conference in Chicago. Mary

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also said that she has almost completed an online tutorial to help students navigate through an online course.

Vice President of Student Services Report:

Mr. Steven Norton mentioned that Black History Month was a success and Women's History Month (A Celebration of Women in the Arts) is in progress, that softball is underway, that the Career Fair was held on campus, that the Job Fair will be April 5, and the selection of the outstanding alum, Sharon Graham.

Vice President of Business Services Report:

Mr. Thomas Schmidt said that the College would be busy this summer with renovation projects; and that bids will go out this week for the Life, Health, Safety Project with a recommendation to the Board at the April meeting. He expressed appreciation for the Board's attendance at the joint meeting of the West Central Region Trustees/Illinois Association of School Boards.

Vice President of Instruction Report:

Mr. Larry Benne said that this summer would be very challenging with all the construction projects and the frustrations in finding rooms for all classes moved out of the work area.

Board Reports:

Dr. D. Wayne Green reported that Lobby Day and the Phi Theta Kappa Recognition Program will be April 4 and 5. Dr. Green also mentioned that he attended and was a presenter at a Learning Paradigm Conference in San Diego.

Mr. John A. Kraus said that he was impressed with the number of people at the joint trustees/public school board meeting and commended the staff for their part in this event.

Mrs. Gayla Pacheco said that she also attended the trustees/public school board meeting and thought it was very productive.

Mr. Thomas Colclasure said that he also attended the trustees/public school board meeting and was pleased with the attendance.

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Mr. Bruce A. Lauerman said that the Foundation is working on a way for stock gifts to be given the Foundation.

Mrs. Nancy L. Youngquist thanked Mrs. Terry Tiller and Mrs. Gerry Scherer for showing the Copy Center to the Board.

Student Representative to Board Report:

Mr. Josh Gibb reported that Women's History Month is wrapping up. He reminded everyone of the Spring SGA/PTK-sponsored picnic on April 26 from 11 a.m. – 2:00 p.m. Josh said that SGA elections will be April 10-13 and that he will attend Lobby Day/PTK events on April 4-5.

Dean of Community and And Extension Services Report:

Ms. Sherry Berg reported that the College hosted the Knox County spelling bee for the second year.

EXECUTIVE SESSION:
7:55 p.m.

Mr. John A. Kraus moved and Mr. John T. Huston seconded a request for an Executive Session to discuss the employment and compensation of specific employees of the public body and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

Dr. D. Wayne Green moved and Mr. Josh Gibb seconded to reconvene the regular meeting of the Board at 8:16 p.m.

MOTION:

On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Faculty Representative – Absent; Staff Representative – Absent; Student Representative vote – "Yea."

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Adjournment:
8:17 p.m.

Dr. D. Wayne Green moved and Mr. Josh Gibb seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.